



## F.M., Anne G., and Beverly B. Bistline Foundation Grant Guidelines

### **About the F.M., Anne G., and Beverly B. Bistline Foundation**

The F.M., Anne G., and Beverly B. Bistline Foundation (commonly referred to as the “Bistline Family Foundation”) was founded by Beverly Bistline of Pocatello to pay special tribute to her parents and their commitment to the arts, as well as to further her own support within the field. Beverly was a former state legislator, a veteran who served in the US Navy during and shortly after World War II and an attorney who was the 26<sup>th</sup> woman admitted to the Idaho State Bar. She passed away in October 2010.

Beverly held a firm belief that the artistic growth of a community was as important as its economic growth, and she became well known in and around Pocatello for her commitment to the arts. During her lifetime, she supported many organizations and projects such as the L.E. and Thelma E. Stephens Performing Arts Center, Idaho State University and the Idaho State-Civic Symphony. Even after her passing, Beverly will continue to support arts in southeastern Idaho through the F.M., Anne G., and Beverly B. Bistline Foundation, a donor-advised fund managed by the Idaho Community Foundation.

### **Funding Focus**

The F.M., Anne G., and Beverly B. Bistline Foundation fund will make grants to local groups, institutions and organizations in the following seven southeastern Idaho counties: Bannock, Bingham, Bear Lake, Caribou, Franklin, Oneida and Power. Grants may fall under two categories:

1. ***Grants to support arts activities that will provide entertainment or art-related education to the general public.*** Such grants may support programs, classes, performances, concerts, exhibits, seminars and other arts activities that engage members of the community in general. Grants of this type may, for example, help organizations acquire or repair musical instruments; acquire, repair, restore or improve performance and training facilities; pay fees and expenses associated with bringing out of town artists and performers into town to perform or offer training and educational experiences to local artists; or help pay costs of producing a performance or program.
2. ***Grants to support the education, skills training, performance or display opportunities for local artists.*** These grants may include helping an organization provide scholarships for local artists to attend a training, education program or performance either locally or out of town. Scholarships must be determined by the organization in a non-discriminatory fashion and should take into account financial need.

The Bistline Foundation tends to have many more requests for funds than it has funds available. One of the ways to address this deficit is to **use funds available for grants as seed money to support proposals which appear to have the ability, over the course of a few years, to become self-supporting** either through developing a strong base of local charitable support or through ticket sales. While this is never the only criteria that we utilize in determining which grant applications are

approved, an organization with the ability to satisfy this criteria should include an appropriate explanation in its application of its plan for becoming self-sustaining.

### **Grant Limits**

No grant size limits exist for this fund. Most grant awards will likely range from \$1,000 to \$10,000, although larger grants may be made. The fund advisors encourage applicants to seek additional funding sources for their projects, and may occasionally award a challenge grant in which organizations must raise funds through other means and submit proof of such support before receiving a grant from this fund. Any grant requests that will be subject to administrative fees must be disclosed.

### **Eligible Organizations**

Organizations eligible to apply include tax exempt organizations with current 501(c)(3) public charities and governmental agencies or departments, including public education institutions. ICF will occasionally fund projects initiated by organizations that do not have current federal tax exempt status if the organization secures a qualifying tax exempt fiscal sponsor. Please contact ICF for additional information.

**Each organization may submit no more than three separate applications. If the organization is a school, up to three teachers may apply. If the organization is a college or university, each college (e.g. the College of Arts and Sciences) may submit up to three applications.**

### **Application Process**

Grant applications will be accepted twice a year through a Spring Grant Cycle and a Fall Grant Cycle. The deadline to submit applications for the Spring Cycle is **May 1**, and the deadline for the Fall Cycle is **November 1**. Applications must be submitted online through the Idaho Community Foundation website at [www.idcomfdn.org/DA\\_Grants](http://www.idcomfdn.org/DA_Grants). Late applications will be held and considered in the following grant cycle. In the case of extreme emergencies or unforeseen circumstances, the Bistline Foundation Fund advisors may be willing to consider applications outside of the regular grant cycles. Please contact ICF staff to discuss the possibility of submitting an emergency grant application.

All applications will be reviewed by three fund advisors including Bruce Bistline (Boise), Alan Van Orden (Pocatello) and Jesse Robison (Pocatello). Grant recommendations will be forwarded to the Idaho Community Foundation, who will send award and decline letters to all applicants in July for the Spring Cycle and January for the Fall Cycle. Grantees selected for funding will receive an award letter and grant agreement outlining the terms of the grant. Once the grant agreement has been returned to ICF, a grant payment will be issued to the grantee.

### **Questions?**

Please direct questions to Elly Davis, Community Impact Officer, at [edavis@idcomfdn.org](mailto:edavis@idcomfdn.org) or (208) 342-3535.